

17 November 2014

Prof. K. Subba Rao
Director (IQAC)
K L University, Vaddeswaram.

To:
The Registrar
K L University
Vaddeswaram.

Sir:

Sub: Conduct of IQAC Meeting – Request to obtain the approval of Hon'ble Vice-Chancellor (24-11-2014) and invite the IQAC Members – Reg.

As per the direction of the Hon'ble Vice-Chancellor (IQAC Chairman), it is proposed to conduct IQAC meeting with all the members on 24 November 2014 at 3 pm at the Conference Hall (F-008).

In this connection, I request you to kindly obtain the approval from the Hon'ble Vice-Chancellor and invite all the members of IQAC for the proposed meeting.

The agenda for the meeting is enclosed.

Yours Faithfully,



(Prof. K. Subba Rao)

**Director (IQA)
KL University
Green Fields, Vaddeswaram,
Guntur Dist. A.P, PIN-522 502.**

Orders of Vice-Chancellor dt. 19-11-2013

CIRCULAR

Sub: Conduct of IQAC Meeting on 24th November 2014 – reg.

Ref: Letter dt. 17-11-2014 from Director-IQAC

As per the Orders of the Hon'ble Vice-Chancellor (IQAC Chairman), IQAC meeting is scheduled from 3 PM on 24-11-2014 in the Conference Hall (F-008).

In this connection, I request all the IQAC members to make it convenient to attend the meeting without fail.

The agenda for the meeting is enclosed.

REGISTRAR

Encl: Agenda

To: IQAC Members

Hard copy & mail to: HODs..BT / CIV / CSE / CSS / ECE / EEE / ECM / MECH / MCA / MBA
COM / Mathematics / Physics / Chemistry / English / Mr. T. Ravi Kumar

Hard copy & mail to: Principal, KLUCE & Dean (School of Engg.) / Principal, KLU ASC

Hard copy & mail to: Controller of Examinations-Dr. KJB / Librarian-Smt. K. Usha Rani

Management Representative (ISO) – Dr. K.G.Sudhakar, Professor, ME

Mail to: Coordinators, SR & ARP – Dr. K. Sarat Kumar, ECE / Dr. A. Srinath, ME / Dr. V.Rama Devi, MBA – KLUBS

Mail to: Advisor (HR & IR) – Prof.BVA Rao / Dr. J.K.R.Sastry, Professor, CSE / Alumni Cell-Mr. A.V. Lal/

I/c KLU Website-Sri K. Rajasekhar, CSE / In-charge, Automation-Mr.VMS / Webmaster-Mr.Hanumantha Rao /

ET Services & Animations Group-Mr.Jai Kishan / Systems Engineer – Mr.B.Ravi Babu

Mail to: AO – General Manager-Mr. YSRKP / Jt..Registrar-Mr.CSR / FO & AR-Mr.AKR / Sr.Accts.Officer-Ms.P.Nagalakshmi /

Asst.Manager (HR)-Mr.EVR / I/c, Admissions-Mr.PS

Mail to: Asst.Registrar, I/c Conventional Halls-Mr. Suman / Asst. Registrar-Smt.NLP

Mail to: Assoc. Dean (Academics) & (ECE,EEE,ECM & CSE)-Sri NVR / Assoc.Dean (Academics & I/c CL&CC-Dr.TVRK /

Assoc. Dean (Spon. Research)-Dr.KSK / Assoc.Dean (P&D)-Dr.SV / Assoc.Dean (SA)-Dr.HK

Hard copy & Mail to: Director (IQA)-Prof.KSR / Director (IR&P)-Sri YP / Director (KLUBS & PS)-Prof.MBR /

Director (Intl Relations)-Sri MKB / Director (Acad. Registrations)-Dr.BRK

Hard copy & Mail to: Dean (P&D)-Dr.KKR / Dean-Dr.KKR / Dean (Academics)-Dr.KRK / Dean (ARP)-Dr.KVR /

Dean (Student Welfare)-Dr.KRKP / Dean (Examinations & Evaluation)-Dr.YVSSSVPR

Hard copy & mail to: Hon'ble Vice-Chancellor

Mail to: Hon'ble Chancellor

Mail to: Sri K.Raja Harin, Vice-President

Mail to: Prof.P.Thrimurthy, BOM Member

Hard copy & mail to: Hon'ble President, KLEF

Minutes of the IQAC Committee Meeting held on 24 November 2014 from 3 pm
in the Conference hall (F-008) of K L University.

AGENDA:

1. To confirm the minutes of last IQAC meeting held on 29 August, 2014.
2. To explore the possibility of commencing some new courses, mainly in non-Engineering subjects/specializations from the next academic year (2015-16).
3. Any other item, with the permission of the chair.

Hon'ble Vice-Chancellor has chaired the meeting and invited all the members and spelt out the agenda for the day's meeting. He asked the Director, IQAC to proceed further in conduction of the meeting. Discussions took place on the agenda and the minutes were recorded as mentioned.

Agenda 1: To ratify the minutes of last IQAC meeting held on 29th August, 2014

Resolution:

Action Taken Report (ATR) from June 2014 to July 2014 against the Minutes of the meeting held on 29-08-2014:

1. Framework related to NAAC Benchmarks – Director (IQAC)
2. Identification of slow learners and conducting remedial classes – HODs

The members approved the resolutions of the meeting held on 29th August, 2014.

Agenda 2: To suggest for conducting expert lectures emphasizing the Quality Assurance.

Resolution

The Principal, Academic Staff College has been requested to invite the outside experts and arrange for the orientation of the faculty on quality aspects.

Agenda 3: To conduct department-wise internal auditing by the senior faculty of the parent department.

Resolution

HODs are to be informed to plan for the same on 2nd Saturday of every month.

Any other item, with the permission of the chair.

As there is no point raised by the members, the Director, IQAC informed the members that the IQAC has successfully co-ordinated for the renewal of ISO 9001 certification.

The meeting is adjourned.



(Prof. K. Subba Rao)
Director (IQAC)

**Director (IQA)
KL University
Green Fields, Vaddeswaram,
Guntur Dist. A.P, PIN-522 502.**

To: IQAC Members

Cc: HODs/Directors/Deans

Pro-VC/Hon'ble Vice-Chancellor/Hon'ble Chancellor

Hon'ble President-KLEFL; Vice-Presidents

24-11-2014

Members Present:

S. No.	Name	Designation	Signature
1	Dr L. S. S. Reddy	Vice-Chancellor & Chairman, IQAC	
2	Er Koneru Havish	Vice President	
3	Er Koneru Raja Harin	Vice President	
4	Dr T. Umamaheswara Rao	Registrar	
5	Prof. K. Subba Rao	Director, IQAC	
6	Prof. M. Venkatram	Professor in ECM	
7	Dr K. L. Narayana	Professor in ME	
8	Dr Ch. Hanumantha Rao	Professor in CE	
9	Dr K. S. Shivraj	Librarian	
10	Prof. N. Suman	Physical Education	
11	Mr V. Subhakar Raju	Cultural Activities	
12	Mr Y. V. K. Tirupati Rao	Student	
13	Mr P. R. Venkata Ayyappa	Student	
14	Mr V. Pardha Sarathi Reddy	Student	
15	Ms J. Pujyasri	Student	
16	Mr S. Naga Varshith	Alumni	
17	Mr G. Balaji	Alumni	
18	Mrs. Lalitha	KLU Women's Forum	
19	Smt. K. Malleswari	Sarpanch, Vaddeswaram	
20	Mr D. Ramakrishna	Industrialist (M. D., Efftronics Systems Pvt. Ltd, Vijayawada)	
21	Mr Moses	Head, HR, Satyam Ventures, Hyd'bad	
22	Dr P. Bangaru Babu	Professor in ME, NITW	
23	Dr G. Abbaiah	Professor in CE, JNTUK	